

# AddToGroups

v.4.0

for ACT! 2005

Another efficient and affordable ACT! Add-On by

**e<sup>x</sup>ponencial**

<http://www.exponencial.com>

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## Purpose of the add-on

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This add-on offers an easy-to-use interface to quickly view and modify a contact group membership.

## Installation procedure

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Download the program file from our [download page](#) and double-click it to start the installation.

An icon should have been added to your Contact toolbar to launch AddToGroups directly from within ACT!.

Note that contrarily to versions supporting previous ACT! versions and because of the changes in ACT!, add-ons are now DLL files and not executable files. This means that they are automatically initialized by ACT! when placed in ACT! plugin folder (a subfolder of the main ACT! directory) and cannot be started from the Windows Start menu anymore. This is why you are not given a choice of installation directory during the installation process.

## The main screen

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When you launch the add-on, the main screen will show you a list of the groups the current contact belongs to and below a tree view of your groups.



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## **Adding the current contact to a group**

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If you wish to add the contact to a group, drag this group from the tree view to the top list, then click *OK*.

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## **Removing the current contact from a group**

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To remove the contact from a group, select this group in the top list and click *Remove*. Then click *OK*.

If you want to remove the contact from all the groups it belongs to, click *Clear All* then *OK*.

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## **Known issue**

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ACT! does not always report a contact group membership properly under the Groups/Companies. AddToGroup does not use the same method as ACT!. It scans all groups and checks if the contact belong to the group. It might be slower particularly if you have a lot of groups but membership is reported correctly.

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## **Support**

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For support, please go to <http://www.exponenciel.com/support.php>.

NOTE: This add-on is freeware. We invite you to support us by also buying our efficient and affordable add-ons so that we can continue to produce freeware!

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